

Tift County is currently seeking applicants for

## **Planning and Zoning Director**

Minimum requirements include graduation from an accredited four-year college or university with a Bachelor's Degree in Public Administration, Planning or Business Administration or other related field. Must have knowledge of modern Community Planning practices and programs, current construction practices including legislation changes affecting local codes, methods used in urban planning and zoning, code enforcement procedures and strategies and building codes. Must have the ability to gain knowledge of the Code of Ordinances of Tift County and the City of Tifton. A comparable amount of training, education or experience can be substituted for the minimum qualifications. Applicant must possess the ability to handle people with tact and diplomacy, facilitate meetings and guide groups to identify and accomplish goals, and ability to develop and implement plans and programs. Applicant must have knowledge of modern management techniques. Exhibited skill in use of personal computer is required.

Major responsibilities include management of staff, day-to-day activities of County and City land use planning, zoning administration, annexation, enforcement of land use/zoning regulations and related ordinances, historic preservation, permitting and other responsibilities relating to planning , zoning, and pre-construction activities, and conducting public hearings relating to development support issues. Work is preformed under administrative direction of the County Manager. The successful candidate should submit resume to Glynda Hemby P.O. Box 826, Tifton, GA 31793 or via internet at [www.tiftcounty.org](http://www.tiftcounty.org)

The County is an EEO Employer and Drug Free work zone.